

**Special Meeting of the Board of Education**

**June 28, 2017**

The meeting was called to order at 7:00 p.m.

**Flag Salute**

**In attendance:** M. Alvarez, P. Kim, C. Hwang, J. Kim, J. Mattessich, A. Rotundo, J. Woo,  
Mr. Stabile, Mr. Brovarone

**Absent:** K. Bruno, Mr. Donovan, Dr. Cirillo

**Statement of Presiding Officer:** Board President (Meeting advertised 4/26/17)

**Report of the President:** Ms. Alvarez wished everyone a nice summer

**Report of the Superintendent:** No report

**Report of the Board Attorney:** In closed session

**Report of the Committees:** Attached

**Old Business:** None

**New Business:** None

**Audience Participation:** None at this time

Mr. Mattessich made a motion, seconded by Mr. Woo to go into closed session.

Palisades Park Board of Education  
410 Second Street  
Palisades Park, New Jersey

June 28, 2017

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent authorizes the Business Administrator to process invoices for payment during the month of July (if no special meeting is scheduled). These payments include: monthly expenses, i.e., insurance, utilities, leases, tuition, transportation, OT/PT services and any emergent items.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a “move across the guide” for the following staff member:

Maria Visaggio  
Current: Step 6BA = \$51,807.00  
Adjustment: Step 6BA+15 = \$52,507.00  
Effective: 09/01/2017

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves tuition reimbursement for Charles Zegarra, Physical Education teacher at the High School. Course: Human Sexuality @ William Paterson University. Amount to be determined.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Resolution for continuance in the South Bergen Region VII Workers Comp Pool:

WHEREAS, a number of Boards of Education in the State of New Jersey have joined together to form a Workers Comp Pool as permitted by Chapter 372, Laws of 1983 (40A:1036) and;

WHEREAS, said Pool was approved to become operational by the NJ Department of Insurance and the Department of Community Affairs and has been in operation since that date and;

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund;

NOW THEREFORE BE IT RESOLVED, that the Palisades Park BOE does hereby agree to join the Fund subject to the right to approve the initial assessment when the same is received from the Fund following processing of the application and;

BE IT FURTHER RESOLVED, that the Palisades Park BOE is applying to the Fund for the following coverage: Workers’ Compensation and Employer’s Liability

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves tuition reimbursement for Dr. Sandra Vazquez, CST Director. Courses: Organizational Leadership for Educational Change & Improvement, Leading Educational Change & Improvement, Instructional Leadership via NJ EXCEL Program. Reimbursement: \$2,519.00

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the transfer of anticipated current revenue or unexpended appropriations into the Capital Reserve account and the Maintenance Reserve account in equal amounts by the end of the fiscal year. The designated amount of the transfer will not exceed \$250,000.

Be It Further Resolved, that the Board authorizes the Business Administrator to make this transfer consistent with all applicable laws and regulations.

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the IDEA application for Fiscal Year 2018 to the State DOE, and accepts the grant award upon the subsequent approval of the FY 2018 IDEA application as follows:

Basic (Ages 3-21) \$391,749.00 = \$352,962.00 (Public) \$38,787.00 (Non-public)  
Preschool (Ages 3-5) \$9,442.00 (Public)

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out-of-district placement for a special needs student at "Mobile Technical Training School", South Hackensack, effective July 3, 2017. Tuition: \$15,810

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator and the Treasurer of School Moneys for the month ending, May 31, 2017. Furthermore, the Board certifies that in accordance with NJAC 6:20-2A (10e) that no major account or fund in the 2016/17 budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Full reports are on file in the Board office for review)

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following district payroll amounts: (gross wages)

June 15, 2017	\$771,287.08
June 26, 2017	\$772,191.71
June 29, 2017	\$133,512.66

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the June 28, 2017 voucher list in the amount of \$234,175.67:

Fund 10 (General Current Expense)	\$225,123.07
Fund 20 (Special Revenue)	<u>\$ 9,052.60</u>
	\$234,175.67

Motion By: J. Mattessich

Second By: J. Woo

Roll Call: All Ayes – Alvarez, P. Kim, C. Hwang, J. Kim, J. Mattessich, A. Rotundo, J. Woo

Absent: K. Bruno, H. Donovan

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Report of Buildings & Grounds – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following dates for Girl Scout meetings at Lindbergh school:

September 15th	Parent's Meeting
September 29 <sup>th</sup>	First Group Meeting
October 13 <sup>th</sup> & 27 <sup>th</sup>	
November 3 <sup>rd</sup> & 17 <sup>th</sup>	
December 1 <sup>st</sup> & 15 <sup>th</sup>	
January 5 <sup>th</sup> & 19 <sup>th</sup>	
February 2 <sup>nd</sup> & 23 <sup>rd</sup>	
March 9 <sup>th</sup> & 23 <sup>rd</sup>	
April 13 <sup>th</sup> & 27 <sup>th</sup>	
May 4 <sup>th</sup> & 18 <sup>th</sup>	
May 28 <sup>th</sup>	Participation in the Memorial Day Parade
June 1 <sup>st</sup> & 15 <sup>th</sup>	

Meetings will be held in the Art Room (lower level). Time: 3:00 p.m. – 4:30 p.m.

Motion By: A. Rotundo

Seconded By: J. Mattessich

Roll Call: All Ayes – Alvarez, P. Kim, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: K. Bruno, H. Donovan

Palisades Park Board of Education  
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Report of the Personnel Committee – Mr. Jeffrey Woo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignations of the following staff members:

Gina Bruno – High School Social Studies  
Sara Lake – Lindbergh School Special Education  
Megan Duran – Lindbergh School – 6<sup>th</sup> Grade

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts with regret the retirement of Lois Brianik, Basic Skills Teacher. Mrs. Brianik has served the district for the past 8 years.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Aides to work in the ECC and Lindbergh School summer programs:

**ECC:**

Michael Birchwale	Rosario Dovale
Marissa Giraldo	Seon Lee
Rosa Morel	Lisa Novello
Michael O’Dowd	Stella Paris
Yung Hye Park	Joanne Morhineway

**Lindbergh School:**

Martha Barreto	Olga DelGuidice
Danny Glavan	Diana Guzman
Kim Tussi	Militsa Lombardo

**Out-of-District:**

Richard McGaw	Sandra Wrightington
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**Sub Aide:** Martha Aguilera

**Hourly salary: \$12.50**

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves summer work at the ECC “Enrichment Program” for Teresa Allegretta and Samantha Kaplon @ \$35.00 per hour.

**Enrichment Program – 3 hours per day, 20 days**

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves summer work for the following school personnel:

- Jason Hom – Technology/Scheduling      200 hours @ \$30.00 per hour
  - Mark Iossa – Custodial                      35 hours @ \$17.00 per hour
  - Guidance Department                      10 hours each @ \$35.00 per hour
  - Sally Rasmussen (Nurse)                    25 hours @ \$30.00 per hour\*
  - Cecilia Chan (L.S. Nurse)                  15 hours @ \$30.00 per hour\*
  - Diane Nickoloff (ECC Nurse)              15 hours @ \$30.00 per hour\*
- \*(contact with students is \$35 per hour)

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective September 1, 2017:

Maleni Tavarez  
 Cliffside Park, New Jersey  
 School Van Driver  
 \$20.00 per hour  
 Certified CDL  
 (Commercial drivers license)

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teachers to work as Subs in the summer programs:

Robyn Sperlazzo  
 Rael Rodriguez  
 Caitlyn O’Malley

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of the following Non-Tenured staff members:

- |                  |                      |                  |                  |
|------------------|----------------------|------------------|------------------|
| Krista Garguilo  | Claudia Sarah Han    | Henry Lee        | Cecilia Chan     |
| Su-Ming Teo      | Namjounng Annice Ryu | Maria Visaggio   | Malachy Loughlin |
| Inne Cho         | Soungchul Cho        | Jessica Lopez    | Michele Dailey   |
| Christa Darakjy  | Andrew Garcia        | Kaitlyn Callahan | Seongmi Kim      |
| Song (David)Hong | Jessica Kim          | Francis Viola    |                  |
| Chanmi Lee       | Ewa Krupinska        | Jared Zuckerman  |                  |
| Nael Llaverias   | Elizabeth Paccione   | Nicole Broderick |                  |
| Erin Rudolph     | Mindy Zavian         | Talar Minoyan    |                  |
| Laura Casado     | Jeonghae Jones       | Katya Bonila     |                  |
| Stacey Sinclair  | Christina Montemurro | Valerie Bauman   |                  |

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following "Middle School" coaches for the 2017/18 school year:

Frank Ring – Track  
Annice Ryu – Tennis

Stipend: \$2,987.00\*  
\*2015/16 Rate

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of Co-Curricular Positions for the 2017/2018 school year:

**CORRECTION:**

**Resolution #1. On the June 14, 2017 meeting stated Summer School Teachers to be paid \$36.00 per hour. The correct hourly amount is \$35.00 per hour.**

**This will be corrected in the minutes and in the payroll department. PPEA has been notified.**

Motion By: J. Woo

Seconded By: J. Mattessich

Roll Call: All Ayes – Alvarez, P. Kim, C. Hwang, J. Kim, J. Mattessich, A. Rotundo, J. Woo

Absent: K. Bruno, H. Donovan



**PALISADES PARK SCHOOL DISTRICT**  
**Co-Curricular Positions**  
**2017-18**

**FALL**

Head Football- Mattesich  
Assist Football- Fronjian  
Assist Football- Panissiddi

Head Boys Soccer- Zegarra  
Assist Boys Soccer- Garcia

Head Volleyball- Rovetto  
Assist Volleyball- Allegreta

Girls Soccer- Messina

Head Cross Country- Ring  
Assist Cross Country- Hutchinson

Head Girls Tennis (Fall)- Westcott  
Assist Girls Tennis (Fall)- Aufiero

**WINTER**

Head Boys Basketball- Wiseman  
Assist Boys Basketball- Pavin, Shaw

Head Girls Basketball- Hutchinson  
Assist Girls Basketball- Musler

Head Bowling- A. Youmshakian

Head Winter Track- Fronjian

Swimming- Retkwa/ LaPira

**SPRING**

Head Baseball- Messina  
Assist Baseball Glavan

Head Softball- Spooner  
Assist Softball- Wiseman

Golf- Westcott

Head Spring Track & Field- Fronjian  
Assist Spring Track 1- Panissiddi  
Assist Spring Track 2  
Assist Spring Track 3

Head Boys Tennis (Spring)- Zegarra  
Assist Boys Tennis (Spring)- Aufiero

**Class Advisor(s)**

7<sup>th</sup> Graf  
8<sup>th</sup> Garcia  
9<sup>th</sup>  
10<sup>th</sup> Kim/ Darakjy  
11<sup>th</sup>- Turro/ Rudolph  
12<sup>th</sup>- Hali/ LaPira

LS Yearbook Advisor- Doheny  
HS Yearbook Advisor- Sterni

HS Newspaper- Perez/ Musler  
HS Literary Magazine- Cavallone

HS Student Council- Retkwa  
LS Student Council- Nastasi

Treasurer of Student Activities (HS)- Galeazza  
Treasurer of Student Activities (LS)- Engstrom

Cheerleading Coach- DeBlasio

Mu Alpha Theta- D. Youmshakian

Academic Decathlon

Dramatic Arts- Hali

National Honors Society 7-12- Wajda  
Italian National Honors Society- DeBlasio  
Hispanic National Honors Society- Farnese

Homework Club

International Club- Ko

Environmental Club- Biagiotti

Dance Team- Morgese

Trivia Club- A. Youmshakian

Hope Club- Cho

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Report of the Curriculum Committee – Mr. Jason Kim

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of the District's **3-Year Bilingual/ESL Program Plan (2017 – 2020)** to the State DOE, Office of Supplemental Educational Programs, Bureau of Bilingual/ESL Programs.

Pursuant to N.J.A.C. 6A:15-1.6, every 3 years school districts must submit a plan describing their district's programs for English Language Learners (ELLs).

Motion By: J. Kim

Seconded By: P. Kim

Roll Call: All Ayes – Alvarez, P. Kim, Hwang, J. Kim, Mattessich, Rotundo, Woo

Absent: K. Bruno, H. Donovan

Palisades Park Board of Education  
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June 28, 2017

Report of the Policy Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a **Second** Reading of Policy No. 5141.4 “Missing, Abused and Neglected Children”.

This Policy was adopted at the February 2017 meeting, but an amendment has currently been made to the section entitled: “Due Process”

Motion By: A. Rotundo

Seconded By: J. Mattessich

Roll Call: All Ayes – Alvarez, P. Kim, Hwang, J. Kim, J. Mattessich, A. Rotundo, J. Woo

Absent: K. Bruno, H. Donovan

**Open Session:**

A motion by Mr. Woo, seconded by Mr. Mattessich all Ayes to open the meeting to the Public.

**Negotiations Resolution:**

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Memorandum of Agreement between the Board of Education and the PPEA for the years 2016 – 2019 based upon the terms and conditions as delineated in the annexed document.

Motion By: Mr. Paul Kim

Seconded By: Mr. Jeffrey Woo

Roll Call: All Ayes with the exception of Mr. Rotundo who had to recuse himself.

Absent: Mr. Bruno, Mr. Donovan

**Audience Participation:**

Mr. Chris Messina, teacher at Lindbergh School, spoke about the Girls Soccer Team and their desire to have a team of their own, and the possibility of withdrawing from the co-op agreement with the Leonia school district.

Mr. Messina is the assistant girls' soccer coach and has worked with the team for the past 3 years. Practice begins in August, so it may be too late in the year to consider a change.

Initially, the Board will have to purchase uniforms and equipment and provide transportation for "away" games. Also, the cost of officials has to be factored in. Palisades Park would host a JV team at first, although seniors may play on a JV team if the opposing coach does not object. Mr. Messina would take over the role of head coach and no assistant coach would be necessary.

Paul Kim asked what the costs to the Board would be. Chris estimated approximately \$2,000 for uniforms, \$200 - \$300 for equipment. Transportation – to be determined. Officials are paid \$120. Per game.

Ms. Alvarez stated this matter would be further addressed at the next Board meeting – August 30, 2017.

Nicole Ostuni, Lindbergh School teacher, inquired about the retro checks for the teachers. Mr. Stabile stated that the retro checks should be issued by the end of the summer.

Jason Kim made a motion to close audience participation, seconded by Mr. Rotundo. All Ayes on roll call.

Anthony Rotundo made a motion to adjourn the meeting, seconded by Jason Kim. All Ayes on roll call.

Diane Montemurro